

Wittenborg Advisory Board Meeting Minutes 18-09-2023

Date: 18 September 2023

Time: 19:30 - 21:00

Location: Online

Chair: The Chair

Secretary: The Secretary

Attendees:

- The Chair
- Board Member 1
- Board Member 2
- Board Member 3
- Board Member 4
- Board Member 5
- Board Member 6
- Board Member 7
- The Secretary

Apologies:

- Board Member 8

1. Opening & Announcements

- The Chair opened the meeting and welcomed all members.
- Announcements:

A new Wittenborg website will launch at the start of 2024. The Chair mentioned that the cost for this upgrade would be approximately €35,000.

Wittenborg signed a contract with Full Fabric to upgrade the admissions system at a cost of €45,000 per year.

2. Review of Previous meeting minutes (Appendix 1)

The minutes from the previous meeting were reviewed, with no further amendments required.

Action: Advisory Board members' access to SharePoint will be completed within the next 10 days (Board Member 4).

Yearly reoccurring meeting topics

1st Meeting April/May	2nd Meeting August/ September	3rd Meeting December/January
Student & staff representation	Annual report for Ministry of Education	Facility & Student Accommodation
Research centre	Annual financial report	WUAS development strategy

3. Current Updates

- **Student Numbers & Campus Development:**

The Chair reported that student numbers are strong, with increasing diversity, particularly from Turkey and China. However, housing shortages remain a potential risk for the expansion of the Amsterdam campus.

- **Question:** Board Member 1 asked if Wittenborg is targeting expats.
Answer: The Chair confirmed that some expat students, including couples, are enrolled.
- Munich campus faces challenges with student visa processing, but progress continues.

- **TNE Development:**

Wittenborg is moving forward cautiously with the Munich campus due to ongoing political considerations.

- **AACSB Accreditation Update:**

Wittenborg received feedback from AACSB and has set a new deadline for December 2023. Progress on internationalisation, diversity, and ethics continues.

- **Question:** Board Member 5 asked if the accreditation process improves the quality of education.
Answer: The Chair affirmed that education quality has improved significantly.

4. New projects/programmes development

- **Wittenborg Annual Globalisation Conference:** Board Member 3 provided an update on the first edition of the conference, scheduled for summer 2024, with plans for it to grow into a key academic event.

5. Annual Reports

- **Ministry of Education Report:** The Chair mentioned that the TNE procedure has been paused but will resume, pending documentation for the Munich campus. The search for a replacement for Prof. XYZ. continues, with interim leadership roles filled.
- **Financial Report:** The Chair noted that the financial report shows stability. Wittenborg has met two out of three financial criteria for development. A question was raised regarding the change of accountants, but no issues were identified.

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6. Questions and comments

- No additional questions or comments were raised.

7. Upcoming events:

- **Social Events:**
 - BBQ on Friday 22 September 2023
 - Christmas Drink on Wednesday 20 December 2023
- **Annual Events:**
 - Advisory Board Meeting: 9th February 2024, 10:00-12:00 (Apeldoorn)
 - Winter Graduation Ceremony: 9th February 2024, 13:30-17:00 (Theatre Orpheus, Apeldoorn)
 - Annual Staff Dinner: 9th February 2024, 18:30-21:30 (Hotel De Keizerskroon)
 - International Academic Advisory Panel Meeting: 10th February 2024, 09:00-12:00 (Hotel De Keizerskroon)

Meeting Ended: 21:00

Prepared by The Secretary

Approved by The Chair

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